



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Quezon	
DEPED QUEZON ICT UNIT	
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27 May 2025

OFFICE MEMORANDUM
OM No. 127, s. 2025

**URGENT REMINDER TO EXPEDITE UTILIZATION OF FUNDS
BEFORE NCA LAPSE ON JUNE 30, 2025**

To: Assistant Schools Division Superintendents
Division Chiefs – CID & SGOD
PAP Proponents
All Others Concerned

This is to remind all concerned that the **Notice of Cash Allocation (NCA) will lapse on June 30, 2025**, in accordance with the cash-based budgeting system.

In light of this, all proponents are urged to **expedite the utilization** of allocated funds. It is imperative to closely monitor the status of your respective Programs, Projects, and Activities (PPAs) and to **take immediate corrective actions where delays are encountered**.

Please ensure that funds are used efficiently and exclusively for their intended purposes, in strict compliance with existing budgeting, accounting, and auditing rules and regulations.

For strict compliance.

For: **ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

By: **MARIA DOLORES D. ATIENZA**
Administrative Officer V

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DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321